



November 10, 2015

Cody Boteler
Senior Editor
The Towerlight
Towson University
8000 York Road
Towson, Maryland 21252

Dear Mr. Boteler:

This letter is in response to your email on Friday requesting that the University waive the fee for your October 26 records request on the grounds that the Towerlight is a non-profit, student-run news organization that is attempting to report on an issue of concern to the University community.

The fee quoted in the November 6 letter is the University's best estimate of the cost of the person-hours necessary to collect the emails of the persons designated during the designated time period, to determine whether they are responsive to your request, and reviewing them to determine whether they are, in whole or in part, exempt from disclosure under the Maryland Access to Public Information Act, after subtracting two hours of the most expensive hourly salary of the employees involved in responding to your request.

In spite of the cost, the University has decided that as the Towerlight is a non-profit organization, it will waive the fee as requested.

Please do not hesitate to contact me if you have any questions or concerns regarding the University's processing of your request.

Sincerely,

A handwritten signature in blue ink that reads "Barbara English".

Barbara English
Associate General Counsel

Office of the
General Counsel

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